



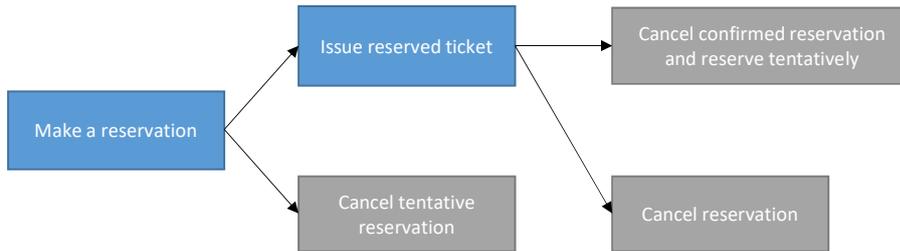
# Manuals of NANKAI Web System for Agency

Nankai Electric Railway Corporation.

## About each operation

### 1.Reservation operation

Summary of Reservation operation



When limited express tickets are on sale, this operation processes reservations through 2 steps, Make a reservation → Issue reserved ticket. Moreover, post-reservation operations such as Cancel tentative reservation, Cancel confirmed reservation and reserve tentatively, Cancel reservation are included. Please note that Limited express seats processed through Reservation operation will be automatically cancelled if reserved tickets are not issued after a certain period of time.

### 2.Immediate sale operation

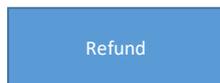
Summary of Immediate sale operation



When Limited express tickets are on sale, this operation make a reservation and issue reserved ticket in one process. Moreover, Cancel confirmed reservation and reserve tentatively is available as post-reservation operation. Regarding limited express tickets processed through Immediate sale operation, as limited express seats are confirmed immediately, basically refund handling fee will be charged in case tickets are not needed anymore. Therefore, please use this operation or Reservation operation depending on different situations.

### 3.Refund operation

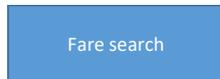
Summary of Refund operation



This operation processes refunds for issued reserved tickets or Limited express seats which are confirmed through Immediate sale. Refunds for limited express tickets that are not needed anymore, changes of trains or seats, or refunds due to suspension can be processed.

### 4.Fare search operation

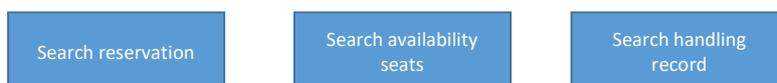
Summary of Fare search operation



This operation searches for fares of normal train tickets or special planned tickets (train tickets only). Up to now, normal train tickets can be checked by sale areas through train fare tables. With this operation, it is possible to search for latest fares of the sale dates instead.

### 5.Search operation

Summary of Search operation



This operations searches for contents of processed reservations/immediate sale data, or seats availabilities of Limited express trains in the system. With Search reservation and Search handling record, it is possible to search and display details of reservations/immediate sale data. With Search availability seats, it is possible to search for real-time seats availabilities of Limited express trains that are on sale.

## Make a reservation

Make reservations for Limited express seats.

Reserve Limited express seats temporarily according to specified conditions, and issue NANKAI reservation number.

- 1 Open "Reservation" screen from Log-in > Menu.
- 2 Input information of each item, then click "Reservation".

### Reservation Input - NANKAI Web System for Agency

2020/01/10 20:40 (JST) NANKAI

Input the contents of the reservation. (\*The items with a mark are required items. You must input these items.) Branch/office name :

*Operation classification	One-way
*Ticket type handled	Limited express ticket
Remarks	<input type="text"/> ※Please do not input the personal information.
<b>A</b> *Number of passengers	Adult <input type="text" value="1"/> Child <input type="text" value="1"/>
Discount train ticket name	<input type="text"/>
<b>B</b> Passenger ticket discount	<input type="text"/>

Departing trip		Return trip	
*Boarding date (YYYY/MM/DD)	2020/01/20 <input type="button" value="Date Selection"/>	<input type="text"/>	<input type="button" value="Date Selection"/>
*Train line	Rapi:t-Southern	<input type="text"/>	<input type="text"/>
<b>C</b> *Boarding section of limited express	NAMBA → KANSAI-AIRPORT	<input type="text"/>	<input type="text"/>
Boarding area	<input type="text"/>	<input type="text"/>	<input type="text"/>
*Train name	Rapi:t α 01 06:00 Dep	<input type="text"/>	<input type="text"/>
<b>D</b> Car number	<input type="text"/> <input type="button" value="Display Available Seats"/>	<input type="text"/>	<input type="button" value="Display Available Seats"/>
Seat number of reserved seat	<input type="text"/>	<input type="text"/>	<input type="text"/>
Seat conditions	*Type Non-smoking Window/aisle	*Type Non-smoking Window/aisle	*Type Non-smoking Window/aisle
Possible to reserve seats that are not side-by-side	Unavailable	Unavailable	Unavailable

There is no confirmation screen after clicking "Reservation", so please make sure there are no mistakes in the contents before making the reservations.

### A. Number of passengers

With both adults and children included, reservation can be made for up to 16 passengers for one-way trip, and 8 passengers for round trip.

\*Maximum amount of passengers for each reservation might vary depending on agencies.

### B. Passenger ticket discount

For "Passenger ticket discount", please select this if "Ticket type handled" is "Limited express ticket with passenger ticket" with Disability discount, etc.

### C. Boarding area

If "Ticket type handled" is "Limited express ticket with passenger ticket" and the Boarding section of limited express is "GOKURAKUBASHI", the Boarding area will automatically be set as "KÖYASAN". Please change to "GOKURAKUBASHI" if necessary.

### D. Car number

For designation of car number/seat number, there are 3 choices: "Not specified", "Specify only car number", "Specify car and seat number". Regarding further details of operation, please see the descriptions of reservation screen input.

- ③ Reservation completion screen will be displayed. Please check input contents, NANKAI reservation number, information of reserved train and sale price.

Reservation Completion - NANKAI Web System for Agency				2020/01/10 20:41 (JST) 	
Successfully accepted the ticket reservation request.				Branch/office name : N T	
Reservation date (YYYY/MM/DD)	2020/01/10		Ticket type handled	Limited express ticket	
Remarks			Discount train ticket name		
Number of passengers	Adult 1	Child 1	Passenger ticket discount	No discount	
Departing trip			Return trip		
NANKAI reservation number	164179		NANKAI reservation number		
Boarding date (YYYY/MM/DD)	2020/01/20		Boarding date (YYYY/MM/DD)		
Boarding section of limited express	NAMBA → KANSAI-AIRPORT		Boarding section of limited express		
	06:00 Dep	06:35 Arr			
Boarding area			Boarding area		
Train name/car number	Rapi:t α 01/2		Train name/car number		
Seat number of reserved seat	20 (Adult) 19 (Child)		Seat number of reserved seat		
Seat conditions	Non-smoking		Seat conditions		
Cost of fare for limited express train	Adult : ¥520 Child : ¥260		Cost of fare for limited express train		
Cost of fare for special car (Limited Express Rapi:t Super Seat, etc.)	Adult : ¥0 Child : ¥0		Cost of fare for special car (Limited Express Rapi:t Super Seat, etc.)		
Fare unit price	Adult : ¥0 Child : ¥0		Fare unit price		
Sales amount	¥780 (Adult : ¥520×1 Child : ¥260×1)		Sales amount		
Total sales amount	<b>¥780</b>				
Deadline date of sales	<b>2020/01/11</b> ※If you do not issue the ticket by this date, the tentative reservation will be canceled.				
<input type="button" value="Print Confirmation Page"/>		<input type="button" value="To Reservation Input"/>		<input type="button" value="Return to the Menu"/>	
<input type="button" value="Logout"/>					
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·If a copy of the reservation information is needed, please print the reservation information by clicking "Print Confirmation Page".

\*Please change the Print Settings to "Landscape Orientation" before printing.

·Click "To Reservation Input" if you want to continue to make another reservation.

#### Note

- As all post-reservation operations require NANKAI reservation number, please keep this number.
- Please "Issue reserved ticket" by the issue deadline of reserved Limited express seats.  
If reserved ticket is not issued, the reservation will automatically be cancelled.
- In case of round trip reservation, as NANKAI reservation numbers are issued separately for the departing and return trip, please keep both of these numbers. In case you have forgotten NANKAI reservation number, it can be checked through Search handling record.

#### Other related operations

- Confirmation (Issue) of reserved Limited express seats  
→ For details regarding operation of Issue reserved ticket
- Cancellation of reserved Limited express seats  
→ For details regarding operation of Cancel tentative reservation

## Descriptions of Reservation Input screen

**Reservation Input - NANKAI Web System for Agency**
2020/01/10 20:40 (JST) NANKAI

Input the contents of the reservation. (\*The items with a mark are required items. You must input these items.)

Branch/office name :

<b>A</b>	<b>*Operation classification</b>	<input type="text" value="One-way"/>
<b>B</b>	<b>*Ticket type handled</b>	<input type="text" value="Limited express ticket"/>
<b>C</b>	Remarks	<input type="text" value="※Please do not input the personal information."/>
<b>D</b>	<b>*Number of passengers</b>	Adult <input type="text" value="1"/> Child <input type="text" value="1"/>
<b>E</b>	Discount train ticket name	<input type="text"/>
<b>F</b>	Passenger ticket discount	<input type="text"/>

Departing trip		Return trip	
<b>G</b>	<b>*Boarding date</b> (YYYY/MM/DD)	<input type="text" value="2020/01/20"/> <input type="button" value="Date Selection"/>	<input type="text"/> <input type="button" value="Date Selection"/>
<b>H</b>	<b>*Train line</b>	<input type="text" value="Rapi:t Southern"/>	<input type="text"/>
<b>I</b>	<b>*Boarding section of limited express</b>	<input type="text" value="NAMBA"/> → <input type="text" value="KANSAI-AIRPORT"/>	<input type="text"/> → <input type="text"/>
<b>J</b>	Boarding area	<input type="text"/> → <input type="text"/>	<input type="text"/> → <input type="text"/>
<b>K</b>	<b>*Train name</b>	<input type="text" value="Rapi:t α 01 06:00 Dep"/>	<input type="text"/>
<b>L</b>	Car number	<input type="text"/> <input type="button" value="Display Available Seats"/>	<input type="text"/> <input type="button" value="Display Available Seats"/>
<b>M</b>	Seat number of reserved seat	<input type="text"/>	<input type="text"/>
<b>N</b>	Seat conditions	<b>*Type</b> <input type="text" value="Non-smoking"/> <input type="text" value="Window/aisle"/>	<b>*Type</b> <input type="text" value="Non-smoking"/> <input type="text" value="Window/aisle"/>
<b>O</b>	Possible to reserve seats that are not side-by-side	<input type="text" value="Unavailable"/>	<input type="text" value="Unavailable"/>

- A. Operation classification**  
Select One-way/Round trip. In case of Round trip, train information of the return trip can be input.
- B. Ticket type handled**  
Select Limited express ticket/Limited express ticket with passenger ticket/Specially planned ticket (with limited express ticket).
- C. Remarks**  
If necessary, enter within 20 characters including numbers, letters and half-width kana. However, please do not enter personal information. (Optional)
- D. Number of passengers**  
Please input the number of passengers. With both adults and children included, reservation can be made for up to 16 passengers for one-way trip, and 8 passengers for round trip.
- E. Discount train ticket name**  
Please select Discount train ticket name only if "Ticket type handled" is "Specially planned ticket (with limited express ticket)". In that case, this is a required field.
- F. Passenger ticket discount**  
Please select this if "Ticket type handled" is "Limited express ticket with passenger ticket" with Disability discount, etc.
- G. Boarding date**  
For the boarding date, please select from the calendar or input directly.(E.g.) In case of 2009/2/1 → 20090201
- H. Train line**  
Please select the Train line."Rapi:t Southern" ... NANKAI LINE, "Koya/Rinkan" ... KOYA LINE
- I. Boarding section of limited express**  
Please select the departure and arrival stations.
- J. Boarding area**  
If "Ticket type handled" is "Specially planned ticket (with limited express ticket)", Boarding section of limited express of similar departure and arrival stations will be displayed.
- K. Train name**  
Trains that are available for departures and arrivals on the boarding date will be displayed. Please select the train for reservation.
- L. Car number**  
Please fill in this field if you wish to specify the Car number.

M. Seat number of reserved seat

Please fill in this field if you wish to specify the Seat number.

**Types of Car number & Seat number designation**

a. Car number & Seat number not specified

Car number & Seat number of Limited express seats that match the Seat conditions will automatically be reserved temporarily.  
→ Please leave a blank field for Car number & Seat number.

b. Specify only Car number

In case Car number is specified, Limited express seats of the designated Car number will be reserved temporarily. Limited express seats will be assigned automatically.  
→ Please select only "Car number".

c. Specify both Car number & Seat number

Limited express seats of the specified Car number & Seat number will be reserved temporarily.  
→After selecting "Car number", please click "Display Available Seats", select Limited express seats according to the number of passengers, and click "Seat confirmation".

\*When "Reservation" in the reservation input screen is clicked, Limited express seat of the designated seat number is reserved temporarily.  
\*Even if designated seats are selectable in the available seats display screen, reservations might not be possible if those seats are reserved by other customers.

N. Seat conditions

Please fill in if you wish to specify Non-smoking, Non-smoking/super, Window/aisle seats

O. Possible to reserve seats that are not side-by-side

In case side-by-side (box) Limited express seats cannot be reserved, if you select "Available" and make reservation, Limited express seats can be reserved temporarily.

P. Amount Search

Search for Limited express price and Fare unit price of the reservation. After filling in all required information, click "Amount Search" at the lower right of the screen and the price will be displayed on the upper right of the screen.

Departing trip		Return trip	
*Boarding date (YYYY/MM/DD)	2020/01/20	*Boarding date (YYYY/MM/DD)	
*Train line	Rapi:t Southern	*Train line	
*Boarding section of limited express	NAMBA → KANSAI-AIRPORT	*Boarding section of limited express	
Boarding area		Boarding area	
*Train name	Rapi:t α 01 06:00 Dep	*Train name	
Car number		Car number	
Seat number of reserved seat		Seat number of reserved seat	
Seat conditions	*Type Non-smoking Window/aisle	Seat conditions	*Type Non-smoking Window/aisle
Possible to reserve seats that are not side-by-side	Unavailable	Possible to reserve seats that are not side-by-side	Unavailable

Charge unit price for departing trip for limited express train	Adult ¥ 520 Child ¥ 260
Charge unit price for departing trip for special car (Limited Express Rapi:t Super Seat, etc.)	Adult ¥ 0 Child ¥ 0
Fare unit price for departing trip	Adult ¥ 0 Child ¥ 0
Sales amount for departing trip	¥780(Adult ¥520×1 Child ¥260×1)
Charge unit price for return trip for limited express train	
Charge unit price for return trip for special car (Limited Express Rapi:t Super Seat, etc.)	
Fare unit price for return trip	
Sales amount for return trip	
<b>Total sales amount</b>	<b>¥ 780</b>

## Issue reserved ticket

This operation confirm the reserved Limited express seats.

After this operation, Limited express seats will not be released even if the Ticket issue dateline date has come.

- 1 Open "Issue reserved ticket" screen from Log-in > Menu.
- 2 Input information of each item, then click "Reservation Ticket Issue Details Search".

### Reservation ticket issue Input - NANKAI Web System for Agency

2020/01/10 20:44 (JST)

Input the NANKAI reservation number for the reservation ticket to issue. (\*The items with a mark are required items. You must input these items.)

Branch/office name :

\*NANKAI reservation number

Agency ticket issue number  ~

**1. Fill in information of each item**

**2. Click "Reservation Ticket Issue Details Search"**

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• "Agency ticket issue number" is the ticket issue number of each agency. (Optional)

- 3 Confirmed Reservation Issue Confirmation screen will be displayed.  
Please check the information, NANKAI reservation number, Limited express seats, and Total Sales amount.  
After checking the information, click "Issue Reserved ticket" to confirm the reserved Limited express seats.

### Confirmed Reservation Issue Confirmation - NANKAI Web System for Agency

2020/01/10 20:45 (JST)

Confirm the contents of the reservation ticket to issue. If OK, click the "Issue Reserved Ticket" button.  
If there are any mistakes in the details of the reservation, click the "Return to Previous Screen" button and input the details again.

Branch/office name :

NANKAI reservation number	164179		
Agency ticket issue number			
Reservation date (YYYY/MM/DD)	2020/01/10	Ticket type handled	Limited express ticket
Remarks			
Number of passengers	Adult 1	Child 1	
Discount train ticket name		Passenger ticket discount	No discount
Boarding date (YYYY/MM/DD)	2020/01/20		
Boarding section of limited express	NAMBA → KANSAI-AIRPORT	Boarding area	
	06:00 Dep	06:35 Arr	
Train name	Rapi:t a 01		
Car number	2		
Seat number	20 (Adult) 19 (Child)		
Seat conditions	Non-smoking		
Cost of fare for limited express train	Adult : ¥520	Child : ¥260	Fare unit price Adult : ¥0 Child : ¥0
Cost of fare for special car (Limited Express Rapi:t Super Seat, etc.)	Adult : ¥0 Child : ¥0		
Total sales amount	¥780(Adult : ¥520×1 Child : ¥260×1)		
Ticket issue deadline date (YYYY/MM/DD)	2020/01/11		

**Click "Issue Reserved Ticket"**

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•Regarding descriptions of each item, please see the description page for each item of reservation input screen.

- ④ After the Confirmed Reservation Issue Completion screen is displayed, print out the confirmation.

**Confirmed Reservation Issue Completion - NANKAI Web System for Agency** 01/10 20:45 (JST) 

Successfully issued the reservation ticket.  
 Click the "Print" button and print out the confirmation page.  
 If you have not issued the ticket through your company system, be sure to perform the ticket issuing process.

Branch/office name :

NANKAI reservation number	164179		
Agency ticket issue number			
Reservation date (YYYY/MM/DD)	2020/01/10	Ticket type handled	Limited express ticket
Remarks			
Number of passengers	Adult 1	Child 1	
Discount train ticket name		Passenger ticket discount	No discount
Boarding date (YYYY/MM/DD)	2020/01/20		
Boarding section of limited express	NAMBA → KANSAI-AIRPORT	Boarding area	
	06:00 Dep	06:35 Arr	
Train name	Rapi:t o 01		
Car number	2		
Seat number	20 (Adult) 19 (Child)		
Seat conditions	Non-smoking		
Cost of fare for limited express train	Adult : ¥520	Child : ¥260	Fare unit price Adult : ¥0 Child : ¥0
Cost of fare for special car (Limited Express Rapi:t Super Seat, etc.)	Adult : ¥0 Child : ¥0		
Total sales amount	¥780(Adult : ¥520×1 Child : ¥260×1)		

Click either of the "Print" buttons.

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- After the Confirmed Reservation Issue Completion screen is displayed, please print out the confirmation.
  - "Print Individual Ticket" ... 1 piece of confirmation will be printed for each customer.
  - "Batch Print" ... 1 piece of confirmation will be printed for all customers, regardless of the number of customers.
- When clicking the button, a PDF file will be displayed, so please use the printer to print it out.
  - \*2 types of confirmation, 1 for the customer and 1 for the agency, will be printed.
- If you wish to continue to issue reserved ticket, please click "To Reservation Ticket Issue Input".

■ Image of the Print out screen

南海電気鉄道  
Nankai Electric Railway

確認票 (お客さま控)  
Confirmation (Customer)

南海予約番号 Reservation No.	<input type="text"/>
旅客人数 Passengers	小児 (Child) 1
乗車日 Date	2020/01/20
特急券区間 Boarding Section of limited express	難波 → 関西空港 NAMBA KANSAI-AIRPORT Dep [06:00発] Arr [06:35着]

**Note**

- After issuing reserved ticket, please do not forget to issue the agency's ticket.
- Please give the ticket together with confirmation (for customer) to the customer.

**Other related operations**

- Cancellation of confirmation and restore the condition to tentative reservation.
  - For details regarding operation of Cancel confirmed reservation and reserve tentatively
- Cancellation of confirmed Limited express seats
  - For details regarding operation of Cancel reservation
- Refund of confirmed Limited express seats
  - For details regarding operation of Refund

## Cancel confirmed reservation and reserve tentatively

Cancel confirmation of Limited express seats which is already issued, and restore the condition to tentative reservation. This operation can only be made on the same day when the reserved ticket was issued.

- 1 Open "Cancel confirmed reservation and reserve tentatively" screen from Log-in > Menu.
- 2 Input NANKAI reservation number, and click "Cancel Confirmed Reservation and Reserve Tentatively Details Search".

Cancel Confirmed Reservation and Reserve Tentatively Input - NANKAI Web System for Agency 2020/01/10 20:47 (JST) 

Input the NANKAI reservation number for the confirmed reservation to cancel and reserve tentatively. (\*The items with a mark are required items. You must input these items.)  
Branch/office name:

**\*NANKAI reservation number**

**1. Fill in NANKAI reservation number**

**2. Click "Cancel Confirmed Reservation and Reserve Tentatively Details Search"**

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- 3 Confirmed Reservation Cancellation and Reserve Tentative Reservation Confirmation screen will be displayed. Please check NANKAI reservation number and information of Confirmed Reservation Cancellation and Tentative Reservation. If there are no mistakes to the contents, please click "Cancel Confirmed Reservation and Reserve Tentatively".

Confirmed Reservation Cancellation and Reserve Tentative Reservation Confirmation - NANKAI Web System for Agency 2020/01/11 13:15 (JST) 

Confirm the contents of the confirmed reservation to cancel and reserve tentatively. If OK, click the "Cancel Confirmed Reservation and Reserve Tentatively" button.  
Branch/office name:

If there are any mistakes in the details of the reservation, click the "Return to Previous Screen" button and input the details again.

NANKAI reservation number	164180		
Reservation ticket issue date (YYYY/MM/DD)	2020/01/11	Ticket type handled	Limited express ticket
Remarks			
Number of passengers	Adult 1	Child 1	
Discount train ticket name		Passenger ticket discount	No discount
Boarding date (YYYY/MM/DD)	2020/01/20		
Boarding section of limited express	NAMBA → KANSAI-AIRPORT	Boarding area	
	06:00 Dep	06:35 Arr	
Train name	Rapi:t α 01		
Car number	2		
Seat number	24 (Adult) 23 (Child)		
Seat conditions	Non-smoking		
Cost of fare for limited express train	Adult : ¥520	Child : ¥260	Fare unit price Adult : ¥0 Child : ¥0
Cost of fare for special car (Limited Express Rapi:t Super Seat, etc.)	Adult : ¥0 Child : ¥0		
Total sales amount	¥780(Adult : ¥520×1 Child : ¥260×1)		

**Click "Cancel Confirmed Reservation and Reserve Tentatively"**

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•Regarding descriptions of each item, please see the description page for each item of reservation input screen.

•If there are mistakes to the contents, click "Return to Previous Screen", check the NANKAI reservation number and fill in the information again.

④ Confirmed Reservation Cancellation and Tentative Reservation Completion screen will be displayed.

Confirmed Reservation Cancellation and Tentative Reservation Completion - NANKAI Web System for Agency 2020/01/11 13:16 (JST) 

Successfully canceled the reservation and tentatively reserved the seat again. Branch/office name :

NANKAI reservation number	164180		
Reservation ticket issue date (YYYY/MM/DD)	2020/01/11	Ticket type handled	Limited express ticket
Remarks			
Number of passengers	Adult 1 Child 1		
Discount train ticket name		Passenger ticket discount	No discount
Boarding date (YYYY/MM/DD)	2020/01/20		
Boarding section of limited express	NAMBA → KANSAI-AIRPORT	Boarding area	
	06:00 Dep 06:35 Arr		
Train name	Rapi:t a 01		
Car number	2		
Seat number	24 (Adult) 23 (Child)		
Seat conditions	Non-smoking		
Cost of fare for limited express train	Adult : ¥520 Child : ¥260	Fare unit price	Adult : ¥0 Child : ¥0
Cost of fare for special car (Limited Express Rapi:t Super Seat, etc.)	Adult : ¥0 Child : ¥0		
Total sales amount	<b>¥780(Adult : ¥520×1 Child : ¥260×1)</b>		
Ticket issue deadline date (YYYY/MM/DD)	2020/01/12 <b>*If you do not issue the ticket by this date, the tentative reservation will be canceled.</b>		

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•If a confirmation of Confirmed Reservation Cancellation and Tentative Reservation is needed, please click "Print".  
 \*Please change the Print Settings to "Landscape Orientation" before printing.

•If you wish to continue to cancel confirmed reservation and reserve tentatively, please click "To Cancel Confirmed Reservation and Reserve Tentatively Issue Input".

**Note**

- This operation can only be made on the same day when the reserved ticket was issued.
- Limited express seats which are restored to tentative reservation will automatically be released when the Ticket issue dateline date has come.

## Cancel reservation

Cancel confirmation of Limited express seats which is already issued.  
This operation can only be made on the same day when the reserved ticket was issued.

- 1 Open "Reservation Cancellation" screen from Log-in > Menu.
- 2 Input NANKAI reservation number, and click "Reservation Cancellation Details Search".

**Reservation Cancellation Input - NANKAI Web System for Agency** 2020/01/11 13:18 (JST) NANKAI

Input the NANKAI reservation number for the reservation to cancel. (\*The items with a mark are required items. You must input these items.) Branch/office name :

**\*NANKAI reservation number**

**1. Fill in NANKAI reservation number**

**2. Click "Cancel Confirmed Reservation and Reserve Tentatively Details Search"**

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- 3 Reservation Cancellation Confirmation screen will be displayed. Please check NANKAI reservation number and information of Reservation Cancellation. If there are no mistakes to the contents, please click "Cancel Reservation".

**Reservation Cancellation Confirmation - NANKAI Web System for Agency** 2020/01/11 13:19 (JST) NANKAI

Confirm the contents of the reservation to cancel. If OK, click the "Cancel Reservation" button.  
If there are any mistakes in the details of the reservation, click the "Return to Previous Screen" button and input the details again.

Branch/office name :

NANKAI reservation number	164180		
Reservation ticket issue date (YYYY/MM/DD)	2020/01/11	Ticket type handled	Limited express ticket
Remarks			
Number of passengers	Adult 1	Child 1	
Discount train ticket name		Passenger ticket discount	No discount
Boarding date (YYYY/MM/DD)	2020/01/20		
Boarding section of limited express	NAMBA → KANSAI-AIRPORT	Boarding area	
	06:00 Dep	06:35 Arr	
Train name	Rapi:t α 01		
Car number	2		
Seat number	24 (Adult) 23 (Child)		
Seat conditions	Non-smoking		
Cost of fare for limited express train	Adult : ¥520	Child : ¥260	Fare unit price Adult : ¥0 Child : ¥0
Cost of fare for special car (Limited Express Rapi:t Super Seat, etc.)	Adult : ¥0 Child : ¥0		
Total cost of cancellation	<b>¥780(Adult : ¥520×1 Child : ¥260×1)</b>		

**Click "Cancel Reservation"**

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•Regarding descriptions of each item, please see the description page for each item of reservation input screen.

•If there are mistakes to the contents, click "Return to Previous Screen", check the NANKAI reservation number and fill in the information again.

- ④ Reservation Cancellation Completion screen will be displayed

**Reservation Cancellation Completion - NANKAI Web System for Agency** 2020/01/11 13:19 (JST) 

Branch/office name :

Successfully canceled the tentative reservation.

NANKAI reservation number	164180		
Reservation ticket issue date (YYYY/MM/DD)	2020/01/11	Ticket type handled	Limited express ticket
Remarks			
Number of passengers	Adult 1	Child 1	
Discount train ticket name		Passenger ticket discount	No discount
Boarding date (YYYY/MM/DD)	2020/01/20		
Boarding section of limited express	NAMBA → KANSAI-AIRPORT	Boarding area	
	06:00 Dep	06:35 Arr	
Train name	Rapi:t a 01		
Car number	2		
Seat number	24 (Adult) 23 (Child)		
Seat conditions	Non-smoking		
Cost of fare for limited express train	Adult : ¥520	Child : ¥260	Fare unit price    Adult : ¥0    Child : ¥0
Cost of fare for special car (Limited Express Rapi:t Super Seat, etc.)	Adult : ¥0    Child : ¥0		
Total cost of cancellation	<b>¥780(Adult : ¥520×1    Child : ¥260×1)</b>		

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- If a confirmation of Reservation Cancellation is needed, please click "Print".
- \*Please change the Print Settings to "Landscape Orientation" before printing.
- If you wish to continue to cancel reservation, please click "To Reservation Cancellation Input".

**Note**

This operation can only be made on the same day when the reserved ticket was issued.  
Please note that reservations that are cancelled cannot be restored to the original status.

## Cancel tentative reservation

This operation cancels tentative Limited express seats reservation.  
Cancellations for all passengers, or only for one part of the passengers are possible.

- 1 Open "Cancel Tentative Reservation" screen from Log-in > Menu.
- 2 Input information of each item, then click "Reservation Cancellation Details Search"

**Cancel Tentative Reservation Input - NANKAI Web System for Agency** 2020/06/24 23:40 (JST) NANKAI

Input the NANKAI reservation number for the reservation to cancel. (\*The items with a mark are required items. You must input these items.) Branch/office name

\*NANKAI reservation number

\*Cancellation classification Cancel all  
Cancel all  
Partial cancellation (reduction in number of passengers)

**1. Input information of each item**

**2. Click "Reservation Cancellation Details Search"**

Reservation Cancellation Details Search

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•Please select "Cancel all" or "Partial cancellation (reduction in number of passengers)" for "Cancellation classification".

### ■ In case of Cancel all

- 3 Cancel Tentative Reservation Confirmation screen will be displayed. Please check NANKAI reservation number and information of Tentative Reservation Cancellation. If there are no mistakes to the contents, please click "Cancel Tentative Reservation".

**Cancel Tentative Reservation Confirmation - NANKAI Web System for Agency** 2020/06/24 23:44 (JST) NANKAI

Cancel all reservation. If OK, click the "Cancel Tentative Reservation" button.  
If there are any mistakes in the details of the reservation, click the "Return to Previous Screen" button and input the details again.

NANKAI reservation number	166750	Cancellation classification	Cancel all
Number of passengers to cancel	Adult 2 Child 2		
Reservation date (YYYY/MM/DD)	2020/06/24	Ticket type handled	Limited express ticket
Remarks		Discount train ticket name	
Number of passengers for reservation	Adult 2 Child 2	Passenger ticket discount	No discount
Boarding date (YYYY/MM/DD)	2020/07/01		
Boarding section of limited express	NAMBA → KANSAI-AIRPORT	Boarding area	
	06:00 Dep 06:35 Arr		
Train name	Rapit o 01		
Car number	2	Seat conditions	Non-smoking
Seat number	17 (Adult) 18 (Adult) 21 (Child) 22 (Child)		
Ticket issue deadline date (YYYY/MM/DD)	2020/06/30		
Total sales amount	¥1,560		
Total cost of cancellation	¥1,560		
Sales amount after the cancellation	¥0		

**Click "Cancel Tentative Reservation"**

Cancel Tentative Reservation

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•Regarding descriptions of each item, please see the description page for each item of reservation input screen.

•If there are mistakes to the contents, click "Return to Previous Screen", check the NANKAI reservation number and fill in the information again.

④ Cancel Tentative Reservation Completion screen will be displayed.

Cancel Tentative Reservation Completion - NANKAI Web System for Agency 2020/06/24 23:47 (JST)

Successfully canceled the tentative reservation. Branch/office name: \_\_\_\_\_

NANKAI reservation number	[REDACTED]		
Number of passengers to cancel	Adult 2	Child 2	
Reservation date (YYYY/MM/DD)	2020/06/24	Ticket type handled	Limited express ticket
Remarks		Discount train ticket name	
Number of passengers for reservation	Adult 2	Child 2	Passenger ticket discount
Boarding date (YYYY/MM/DD)	2020/07/01		No discount
Boarding section of limited express	NAMBA → KANSAI-AIRPORT	Boarding area	
	06:00 Dep	06:35 Arr	
Train name/car number	Rapit o 01/2	Seat conditions	Non-smoking
Seat number	17 (Adult) 18 (Adult) 21 (Child) 22 (Child)		
Total sales amount	¥1,560		
Total cost of cancellation	¥1,560		
Sales amount after the cancellation	¥0		

Print      To Reservation Cancellation Input      Return to the Menu      Logout

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•If a confirmation of Tentative Reservation Cancellation is needed, please click "Print".

\*Please change the Print Settings to "Landscape Orientation" before printing.

•If you wish to continue to cancel tentative reservation, please click "To Reservation Cancellation Input".

■ In case of Partial cancellation (reduction in number of passengers)

③ Cancel Tentative Reservation Input Details screen will be displayed. Please check NANKAI reservation number and information of Tentative Reservation Cancellation, select the number of passengers to cancel and new Limited express seats number, then click "Cancel Tentative Reservation Confirmation".

Cancel Tentative Reservation Input Details - NANKAI Web System for Agency 2020/06/24 23:57 (JST)

Input the required items. If OK, click the "Cancel Tentative Reservation Confirmation" button. Branch/office name: \_\_\_\_\_

NANKAI reservation number	[REDACTED]		
Cancellation classification	Partial cancellation (reduction in number of passengers)		
※Number of passengers to cancel	Adult <input type="text" value="1"/>	Child <input type="text" value=""/>	
※A new ticket will be reserved with the number of passengers after the cancellation. When specifying a car number/seat number, Select the seat numbers from the available seats that are displayed.			
※New reserved car number	<input type="text" value="1"/>	<input type="button" value="Display Available Seats"/>	
※New reserved seat number	<input type="text" value="1 2 4"/>		
Reservation date (YYYY/MM/DD)	2020/06/24	Ticket type handled	Limited express ticket
Remarks			
Number of passengers for reservation	Adult 2	Child 2	
Discount train ticket name		Passenger ticket discount	No discount
Boarding date (YYYY/MM/DD)	2020/07/01		
Boarding section of limited express	NAMBA → KANSAI-AIRPORT	Boarding area	
	06:00 Dep	06:35 Arr	
Train name/car number	Rapit o 01/2	Seat conditions	Non-smoking
Seat numbers to cancel	25 (Adult) 26 (Adult) 29 (Child) 30 (Child)		

1. Input information of each item

2. Click "Cancel Tentative Reservation Confirmation"

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•Regarding descriptions of each item, please see the description page for each item of reservation input screen.

•As new Limited express seats will be newly reserved with the number of passengers after the cancellation, please choose the newly reserved car number and click "Display Available Seats" to select Limited express seats. Input of newly reserved car number and seat number are required.

•If there are mistakes to the contents, click "Return to Previous Screen", check the NANKAI reservation number and fill in the information again.

- ④ Cancel Tentative Reservation Confirmation screen will be displayed. Please information of Tentative Reservation Cancellation, newly reserved car number and seat number, sales amount after the cancellation. If there are no mistakes to the contents, please click "Cancel Tentative Reservation".

**Cancel Tentative Reservation Confirmation - NANKAI Web System for Agency** 2020/06/25 08:20 (JST) NANKAI

Cancel the part of the reservation. If OK, click the "Cancel Tentative Reservation" button.  
If there are any mistakes in the details of the reservation, click the "Return to Previous Screen" button and input the details again.

Branch/office name: \_\_\_\_\_

NANKAI reservation number		Cancellation classification	Partial cancellation (reduction in number of passengers)
Number of passengers to cancel	Adult 1 Child 0		
Reservation date (YYYY/MM/DD)	2020/06/24	Ticket type handled	Limited express ticket
Remarks		Discount train ticket name	
Number of passengers for reservation	Adult 2 Child 2	Passenger ticket discount	No discount
Boarding date (YYYY/MM/DD)	2020/07/01		
Boarding section of limited express	NAMBA → KANSAI-AIRPORT	Boarding area	
	06:00 Dep 06:35 Arr		
Train name	Rapi:t α 01		
Cancel Car number	2	Cancel Seat conditions	Non-smoking
Seat numbers to cancel	25 (Adult) 26 (Adult) 29 (Child) 30 (Child)		
New reserved car number	1	New reserved seat conditions	Non-smoking
New reserved seat number	1 2 4		
Ticket issue deadline date (YYYY/MM/DD)	2020/06/30		
Total sales amount	¥1,560(Adult:¥520×2 Child:¥260×2)		
Total cost of cancellation	¥520(Adult:¥520×1)		
Sales amount after the cancellation	<b>¥1,040</b>		

**Click "Cancel Tentative Reservation"**

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•If there are mistakes to the contents, click "Return to Previous Screen", check the number of passengers to cancel, newly reserved car number and seat number, then fill in the information again.

- ⑤ Cancel Tentative Reservation Completion screen will be displayed. Please check Cancellation and Re-reservation information.

**Cancel Tentative Reservation Completion - NANKAI Web System for Agency** 2020/06/25 08:24 (JST) NANKAI

Successfully canceled the tentative reservation.  
Reserved the ticket again with the number of passengers after partial cancellation. Confirm the contents of the reservation.

Branch/office name: \_\_\_\_\_

Ticket type handled	Limited express ticket	
Remarks		
Discount train ticket name		
Passenger ticket discount	No discount	<b>Cancellation information</b>

Cancellation information	
Old NANKAI reservation number	
Number of passengers to cancel	Adult 1 Child 0
Reservation date (YYYY/MM/DD)	2020/06/24
Boarding date (YYYY/MM/DD)	2020/07/01
Boarding section of limited express	NAMBA → KANSAI-AIRPORT
	06:00 Dep 06:35 Arr
Boarding area	
Train name/car number	Rapi:t α 01/2
Seat number	25 (Adult) 26 (Adult) 29 (Child) 30 (Child)
Seat conditions	Non-smoking
Total sales amount	¥1,560(Adult:¥520×2 Child:¥260×2)
Total cost of cancellation	¥520(Adult:¥520×1)

Re-reservation information	
New NANKAI reservation number	
Number of passengers after the cancellation	Adult 1 Child 2
Reservation date (YYYY/MM/DD)	2020/06/25
Boarding date (YYYY/MM/DD)	2020/07/01
Boarding section of limited express	NAMBA → KANSAI-AIRPORT
	06:00 Dep 06:35 Arr
Boarding area	
Train name/car number	Rapi:t α 01/1
Seat number	1 (Adult) 2 (Child) 4 (Child)
Seat conditions	Non-smoking
Cost of fare for limited express train	Adult : ¥520 Child : ¥260
Cost of fare for special car (Limited Express Rapi:t Super Seat, etc.)	Adult : ¥0 Child : ¥0
Fare unit price	Adult : ¥0 Child : ¥0
Sales amount after the cancellation	<b>¥1,040(Adult : 520×1 Child : 260×2)</b>
Ticket issue deadline date (YYYY/MM/DD)	2020/06/30
	※If you do not issue the ticket by this date, the tentative reservation will be canceled.

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•If a confirmation of Tentative Reservation Cancellation is needed, please click "Print".

\*Please change the Print Settings to "Landscape Orientation" before printing.

•If you wish to continue to cancel tentative reservation, please click "To Reservation Cancellation Input".

#### Note

In case of Partial cancellation

- Limited express seats that are similar to those before the cancellation cannot be re-reserved.
- Cancelled NANKAI reservation number will become invalid, and a new NANKAI reservation number will be issued, so please check and keep notes of it at the completion screen.
- Ticket issue dateline date of the re-reserved NANKAI reservation number will be similar to that of the cancelled NANKAI reservation number. Seats will automatically be released when the Ticket issue dateline date has come.

#### Other related operations

- Confirmation (Issue) of re-reserved Limited express seats  
→ For details regarding operation of Issue reserved ticket

## Immediate sale operation

This operation processes Immediate sale of Limited express seats.

Reserve Limited express seats according to specified conditions, and issue NANKAI reservation number.

- ① Open "Immediate sale" screen from Log-in > Menu.
- ② Input information of each item, then click "Immediate Sale"

**Immediate Sale Input - NANKAI Web System for Agency**
2020/01/11 13:26 (JST) NANKAI

Confirm the contents of the ticket to issue. (\*The items with a mark are required items. You must input these items.) Branch/office name :

<b>*Operation classification</b>	Normal <input type="button" value="v"/> One-way <input type="button" value="v"/>
<b>*Ticket type handled</b>	Limited express ticket <input type="button" value="v"/>
Remarks	<span style="color: red;">※Please do not input the personal information.</span>
<b>A</b> <b>*Number of passengers</b>	Adult <input type="text" value="1"/> Child <input type="text" value="1"/>
Discount train ticket name	<input type="button" value="v"/>
<b>B</b> <b>Passenger ticket discount</b>	<input type="button" value="v"/>

Departing trip		Return trip	
<b>*Boarding date</b> (YYYY/MM/DD)	2020/01/20 <input type="button" value="Date Selection"/>	<b>*Boarding date</b> (YYYY/MM/DD)	<input type="text"/> <input type="button" value="Date Selection"/>
<b>*Train line</b>	Rapi:t Southern <input type="button" value="v"/>	<b>*Train line</b>	<input type="button" value="v"/>
<b>C</b> <b>*Boarding section of limited express</b>	NAMBA <input type="button" value="v"/> → KANSAI-AIRPORT <input type="button" value="v"/>	<b>*Boarding section of limited express</b>	<input type="button" value="v"/> → <input type="button" value="v"/>
Boarding area	<input type="button" value="v"/> → <input type="button" value="v"/>	Boarding area	<input type="button" value="v"/> → <input type="button" value="v"/>
<b>*Train name</b>	Rapi:t α 01 06:00 Dep <input type="button" value="v"/>	<b>*Train name</b>	<input type="button" value="v"/>
<b>D</b> <b>Car number</b>	<input type="button" value="v"/> <input type="button" value="Display Available Seats"/>	<b>Car number</b>	<input type="button" value="v"/> <input type="button" value="Display Available Seats"/>
Seat number of reserved seat	<input type="text"/>	Seat number of reserved seat	<input type="text"/>
Seat conditions	*Type Non-smoking <input type="button" value="v"/> Window/aisle <input type="button" value="v"/>	Seat conditions	*Type Non-smoking <input type="button" value="v"/> Window/aisle <input type="button" value="v"/>
Possible to reserve seats that are not side-by-side	Unavailable <input type="button" value="v"/>	Possible to reserve seats that are not side-by-side	Unavailable <input type="button" value="v"/>
<b>*Old reservation number</b>	<input type="text"/> <span style="color: red;">※This must be input to change the boarding information.</span>	<b>*Old reservation number</b>	<input type="text"/> <span style="color: red;">※This must be input to change the boarding information.</span>

**After "Immediate Sale", be sure to issue the ticket.**  
**For cancellation of immediate sale tickets made for the following day and after, a cancellation fee will apply.**

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There is no confirmation screen after clicking "Immediate Sale", so please make sure there are no mistakes in the contents before making immediate sale.

- A. With both adults and children included, immediate sale can be made for up to 16 passengers for one-way trip, and 8 passengers for round trip.  
\*Maximum amount of passengers for each reservation might vary depending on agencies.
- B. For "Passenger ticket discount", please select this if "Ticket type handled" is "Limited express ticket with passenger ticket" with Disability discount, etc.
- C. If "Ticket type handled" is "Limited express ticket with passenger ticket" and the Boarding section of limited express is "GOKURAKUBASHI", the Boarding area will automatically be set as "KŌYASAN". Please change to "GOKURAKUBASHI" if necessary.
- D. For designation of car number/seat number, there are 3 choices: "Not specified", "Specify only car number", "Specify car and seat number".  
Regarding further details of operation, please see the descriptions of immediate sale screen input.

- ③ Immediate sale completion screen will be displayed. Please check input contents, NANKAI reservation number, train information, and sales amount. After checking, please print the confirmation.

**Immediate sale completion - NANKAI Web System for Agency** 2020/01/11 13:26 (JST) NANKAI

Successfully accepted the immediate sale ticket request.  
 Click the "Print" button and print out the confirmation page. After printing out the confirmation page, be sure to issue the ticket through your company system. Branch/office name : \_\_\_\_\_

Immediate sale date (YYYY/MM/DD)	2020/01/11	Number of passengers	Adult 1 Child 1
Ticket type handled	Limited express ticket(Normal)	Discount train ticket name	
Remarks		Passenger ticket discount	No discount

Departing trip		Return trip	
NANKAI reservation number	164183	NANKAI reservation number	
Boarding date (YYYY/MM/DD)	2020/01/20	Boarding date (YYYY/MM/DD)	
Boarding section of limited express	NAMBA → KANSAI-AIRPORT	Boarding section of limited express	
	06:00 Dep 06:35 Arr		
Boarding area		Boarding area	
Train name/car number	Rapi:t 01/2	Train name/car number	
Seat number of reserved seat	24 (Adult) 23 (Child)	Seat number of reserved seat	
Seat conditions	Non-smoking	Seat conditions	
Old ticket reservation number		Old ticket reservation number	
Cost of fare for limited express train	Adult : ¥520 Child : ¥260	Cost of fare for limited express train	
Cost of fare for special car (Limited Express Rapi:t Super Seat, etc.)	Adult : ¥0 Child : ¥0	Cost of fare for special car (Limited Express Rapi:t Super Seat, etc.)	
Fare unit price	Adult : ¥0 Child : ¥0	Fare unit price	
Sales amount	¥780 (Adult : ¥520×1 Child : ¥260×1)	Sales amount	

**Total sales amount ¥780 Click either of the "Print"**

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- After Immediate sale is completed, please print the confirmation. "Print Individual Ticket" ... 1 piece of confirmation will be printed for each customer. "Batch Print" ... 1 piece of confirmation will be printed for all customers, regardless of the number of customers.
- When clicking the button, a PDF file will be displayed, so please use the printer to print it out. \*Confirmations for the customer and the agency will be printed out.
- If you wish to continue to make immediate sale, please click "To Immediate Sale Input".

■ Image of the Print out screen

南海電気鉄道 Nankai Electric Railway		<b>確認票 (お客さま控)</b> Confirmation (Customer)	
南海予約番号 Reservation No.			
旅客人数 Passengers	小児 (Child) 1		
乗車日 Date	2020/01/20		
特急券区間 Boarding Section of limited express	難波 NAMBA Dep [06:00発]	⇒	関西空港 KANSAI-AIRPORT Arr [06:35着]

**Note**

- As all operations after Immediate sale require NANKAI reservation number, please keep this number.
- After immediate sale, please do not forget to issue the agency's ticket.
- Please give the ticket together with confirmation (for customer) to the customer.
- If "Ride change" is selected for Operation Classification, please make sure that it is displayed on the ticket (such as Ride Change or Change).
- In case of round trip immediate sale, as NANKAI reservation numbers are issued separately for the departing and return trip, please keep both of these numbers. In case you have forgotten NANKAI reservation number, it can be checked through Search handling record.

**Other related operations**

- Cancellation of Limited express seats processed through Immediate sale  
→ For details regarding operation of Cancel Immediate sale ticket
- Refund of Limited express seats processed through Immediate sale  
→ For details regarding operation of Refund

## Descriptions of immediate sale screen input

Descriptions and Functions of each item in Immediate sale screen

**Immediate Sale Input - NANKAI Web System for Agency**
2020/01/11 13:26 (JST) NANKAI

Confirm the contents of the ticket to issue. (\*The items with a mark are required items. You must input these items.) Branch/office name :

<b>A</b>	*Operation classification	Normal <input type="text"/> One-way <input type="text"/>
<b>B</b>	*Ticket type handled	Limited express ticket <input type="text"/>
<b>C</b>	Remarks	<input type="text"/> <span style="color: red; font-size: small;">※Please do not input the personal information.</span>
<b>D</b>	*Number of passengers	Adult <input type="text"/> Child <input type="text"/>
<b>E</b>	Discount train ticket name	<input type="text"/>
<b>F</b>	Passenger ticket discount	<input type="text"/>

Departing trip		Return trip	
<b>G</b>	*Boarding date (YYYY/MM/DD)	2020/01/20 <input type="text"/> Date Selection <input type="button" value="Date Selection"/>	*Boarding date (YYYY/MM/DD) <input type="text"/> Date Selection <input type="button" value="Date Selection"/>
<b>H</b>	*Train line	Rapi:t Southern <input type="text"/>	*Train line <input type="text"/>
<b>I</b>	*Boarding section of limited express	NAMBA <input type="text"/> → KANSAI-AIRPORT <input type="text"/>	*Boarding section of limited express <input type="text"/> → <input type="text"/>
<b>J</b>	Boarding area	<input type="text"/> → <input type="text"/>	Boarding area <input type="text"/> → <input type="text"/>
<b>K</b>	*Train name	Rapi:t 01 06:00 Dep <input type="text"/>	*Train name <input type="text"/>
<b>L</b>	Car number	<input type="text"/> <input type="button" value="Display Available Seats"/>	Car number <input type="text"/> <input type="button" value="Display Available Seats"/>
<b>M</b>	Seat number of reserved seat	<input type="text"/>	Seat number of reserved seat <input type="text"/>
<b>N</b>	Seat conditions	*Type Non-smoking <input type="text"/> Window/aisle <input type="text"/>	*Type Non-smoking <input type="text"/> Window/aisle <input type="text"/>
<b>O</b>	Possible to reserve seats that are not side-by-side	Unavailable <input type="text"/>	Possible to reserve seats that are not side-by-side <input type="text"/>
<b>P</b>	*Old reservation number	<input type="text"/> <span style="color: red; font-size: small;">※This must be input to change the boarding information.</span>	*Old reservation number <input type="text"/> <span style="color: red; font-size: small;">※This must be input to change the boarding information.</span>

After "Immediate Sale", be sure to issue the ticket.  
For cancellation of immediate sale tickets made for the following day and after, a cancellation fee will apply.

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### A. Operation classification

Please select Normal/Ride change, One-way/Round trip. In case of Round trip, train information of the return trip can be input. In case of Ride change, "Old reservation number" can be input.

### B. Ticket type handled

Select Limited express ticket/Limited express ticket with passenger ticket/Specially planned ticket (with limited express ticket).

### C. Remarks

If necessary, enter within 20 characters including numbers, letters and half-width kana. However, please do not enter personal information. (Optional)

### D. Number of passengers

Please input the number of passengers. With both adults and children included, immediate sale can be made for up to 16 passengers for one-way trip, and 8 passengers for round trip.

### E. Discount train ticket name

Please select Discount train ticket name only if "Ticket type handled" is "Specially planned ticket (with limited express ticket)". In that case, this is a required field.

### F. Passenger ticket discount

Please select this if "Ticket type handled" is "Limited express ticket with passenger ticket" with Disability discount, etc.

### G. Boarding date

For the boarding date, please select from the calendar or input directly.(E.g.) In case of 2009/2/1 → 20090201

### H. Train line

Please select the Train line."Rapi:t Southern" ... NANKAI LINE, "Koya/Rinkan" ... KOYA LINE

### I. Boarding section of limited express

Please select the departure and arrival stations.

### J. Boarding area

If "Ticket type handled" is "Specially planned ticket (with limited express ticket)", Boarding section of limited express of similar departure and arrival stations will be displayed.

### K. Train name

Trains that are available for departures and arrivals on the boarding date will be displayed. Please select the train for immediate sale.

### L. Car number

Please fill in this field if you wish to specify the Car number.



## Cancel immediate sale ticket

This operation processes cancellation of Limited express seats reserved through Immediate sale.  
This operation can only be made on the same day when the ticket was reserved through Immediate sale.

- 1 Open "Cancel immediate sale ticket" screen from Log-in > Menu.
- 2 Input NANKAI reservation number, then click "Immediate Sale Ticket Details Search".

**Immediate sale ticket input - NANKAI Web System for Agency** 2020/01/11 13:29 (JST) 

Input the NANKAI reservation number for the immediate sale ticket to issue. (\*The items with a mark are required items. You must input these items.) Branch/office name :

**1. Fill in NANKAI reservation**

**2. Click "Immediate Sale Ticket Details Search"**

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- 3 Immediate sale ticket issue confirmation screen will be displayed. Please check NANKAI reservation number and contents of the cancellation.  
If there are no mistakes, please click "Cancel Immediate Sale Ticket".

**Immediate sale ticket issue confirmation - NANKAI Web System for Agency** 2020/01/11 13:30 (JST) 

Confirm the contents of the immediate sale ticket to cancel. If OK, click the "Cancel Immediate Sale Ticket" button.  
If there are any mistakes in the details of the reservation, click the "Return to Previous Screen" button and input the details again. Branch/office name

NANKAI reservation number	164184		
Immediate sale date (YYYY/MM/DD)	2020/01/11	Ticket type handled	Limited express ticket
Remarks			
Number of passengers	Adult 1 Child 1		
Discount train ticket name		Passenger ticket discount	No discount
Boarding date (YYYY/MM/DD)	2020/01/20		
Boarding section of limited express	NAMBA → KANSAI-AIRPORT	Boarding area	
	06:00 Dep 06:35 Arr		
Train name	Rapi:t α 01		
Car number	2		
Seat number	28 (Adult) 27 (Child)		
Seat conditions	Non-smoking		
Cost of fare for limited express train	Adult : ¥520 Child : ¥260	Fare unit price	Adult : ¥0 Child : ¥0
Cost of fare for special car (Limited Express Rapi:t Super Seat, etc.)	Adult : ¥0 Child : ¥0		
Total cost of cancellation	<b>¥780(Adult : ¥520×1 Child : ¥260×1)</b>		

**Click "Cancel Immediate Sale Ticket"**

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- Regarding descriptions of each item, please see the description page for each item of immediate sale input screen.
- If there are mistakes to the contents, click "Return to Previous Screen", check the NANKAI reservation number and fill in the information again.

④ Immediate sale ticket issue completion screen will be displayed.

Immediately canceled the immediate sale ticket. Branch/office name : N T A 沖繩支店

NANKAI reservation number	164184		
Immediate sale date (YYYY/MM/DD)	2020/01/11	Ticket type handled	Limited express ticket
Remarks			
Number of passengers	Adult 1	Child 1	
Discount train ticket name		Passenger ticket discount	No discount
Boarding date (YYYY/MM/DD)	2020/01/20		
Boarding section of limited express	NAMBA → KANSAI-AIRPORT	Boarding area	
	06:00 Dep	06:35 Arr	
Train name	Rapi:t a 01		
Car number	2		
Seat number	28 (Adult) 27 (Child)		
Seat conditions	Non-smoking		
Cost of fare for limited express train	Adult : ¥520	Child : ¥260	Fare unit price    Adult : ¥0    Child : ¥0
Cost of fare for special car (Limited Express Rapi:t Super Seat, etc.)	Adult : ¥0    Child : ¥0		
Total cost of cancellation	<b>¥780(Adult : ¥520×1    Child : ¥260×1)</b>		

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•If a confirmation of Immediate Sale Ticket Cancellation is needed, please click "Print".

*\*Please change the Print Settings to "Landscape Orientation" before printing.*

•If you wish to continue to cancel immediate sale ticket, please click "To Immediate Sale Ticket Input".

**Note**

- This operation can only be made on the same day when the ticket was reserved through Immediate sale.
- Please note that immediate sale tickets that are cancelled cannot be restored to the original status.

## Refund operation

This operation processes refunds for confirmed Limited express seats being handled through Issue reserved seats or Immediate sale. Refunds for all confirmed passengers, or only for one part of the passengers are possible.

- 1 Open "Cancellation Refund" screen from Log-in > Menu.
- 2 Input information of each item, then click "Cancellation Refund Details Search".

**Cancellation refund input - NANKAI Web System for Agency** 2020/01/11 13:31 (JST) NANKAI

Input the NANKAI reservation number and refund classification for the cancellation refund. (\*The items with a mark are required items. You must input these items.) Branch/office name :

*NANKAI reservation number	<input type="text"/>
*Refund classification	<input type="button" value="Full refund"/> <input type="button" value="Partial refund"/>

**1. Input information of each item**

**2. Click "Cancellation Refund Details Search"**

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•Please select "Full refund" or "Partial refund" for "Refund classification".

### ■ In case of Full refund

- 3 Cancellation Refund Input Details screen will be displayed. Please check NANKAI reservation number, the amount of passengers for refund, train information, and input information of each item. If there are no mistakes, please click "Cancellation Refund Confirmation".

**Cancellation refund input details - NANKAI Web System for Agency** 2020/01/11 13:33 (JST) NANKAI

Input the required items. If OK, click the "Refund Confirmation" button.  
If there are any mistakes in the details of the reservation, click the "Return to Previous Screen" button and input the details again.

NANKAI reservation number	<input type="text"/>	Refund classification	Full refund
*Date of refund (YYYY/MM/DD)	2020/01/11 <input type="button" value="Date Selection"/>	<b>1. Input information of each item</b>	
Number of passengers to refund	Adult 1 Child 1		
*Reason for refund	2 days before 30% <input type="button" value="v"/>		
Reserved ticket issue/immediate sale date (YYYY/MM/DD)	2020/01/11	Ticket type handled	Limited express ticket
Remarks			
Number of passengers	Adult 1 Child 1		
Discount train ticket name		Passenger ticket discount	No discount
Boarding date (YYYY/MM/DD)	2020/01/20		
Boarding section of limited express	NAMBA → KANSAI-AIRPORT	Boarding area	
	06:00 Dep 06:35 Arr		
Train name/car number	Rapi:t a 01/2	Seat conditions	Non-smoking
Seat numbers to cancel	24 (Adult) 23 (Child)		

**2. Click "Cancellation Refund Confirmation"**

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•Refund date ... Please input the date when the actual refund was made, not the date of the information input.

•Refund reason ...Input the reason of the refund. Handling fee varies depending on the refund reason.

\*Regarding descriptions of other items, please see the description page for each item of reservation input screen.

•If there are mistakes to the contents, click "Return to Previous Screen", check the NANKAI reservation number and fill in the information again.

- ④ Cancellation Refund Confirmation screen will be displayed. Please check the input refund date, refund reason, and the total refund amount. If there are no mistakes, please click "Cancellation Refund".

**Cancellation Refund Confirmation - NANKAI Web System for Agency** 2020/01/11 13:33 (JST) NANKAI

Confirm the contents of the cancellation refund. If OK, click the "Cancellation Refund" button.  
To make changes to the details of the reservation, click the "Return to Previous Screen" button and input the details again.

Branch/office name :

NANKAI reservation number		Refund classification	Full refund
Date of refund	2020/01/11		
Number of passengers to refund	Adult 1 Child 1	Reason for refund	2 days before 30%
Reserved ticket issue/immediate sale date (YYYY/MM/DD)	2020/01/11	Ticket type handled	Limited express ticket
Remarks		Number of passengers	Adult 1 Child 1
Discount train ticket name		Passenger ticket discount	No discount
Boarding date (YYYY/MM/DD)	2020/01/20		
Boarding section of limited express	NAMBA → KANSAI-AIRPORT	Boarding area	
	06:00 Dep 06:35 Arr		
Train name/car number	Rapi:t α 01/2	Seat conditions	Non-smoking
Seat numbers to cancel	24 (Adult) 23 (Child)		
Seat number of availability seat			
Total sales amount	¥780(Adult : ¥520×1 Child : ¥260×1)		
Cancellation refund amount	¥780(Adult:¥520×1 Child:¥260×1)		
Charge handling fee	¥220(Adult:¥150×1 Child:¥70×1)		
Fare handling fee	¥0(Adult:¥0×1 Child:¥0×1)		
Total handling fee	¥220(Adult:¥150×1 Child:¥70×1)		
Total refund amount	<b>¥560</b>		

Click "Cancellation Refund"

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•If there are mistakes to the contents, click "Return to Previous Screen", check the refund date or refund reason, and fill in the information again.

- ⑤ Cancellation Refund Completion screen will be displayed.

**Cancellation refund completion - NANKAI Web System for Agency** 2020/01/11 13:33 (JST) NANKAI

Successfully refunded the cancellation. Branch/office name :

NANKAI reservation number		Refund classification	Full refund
Date of refund	2020/01/11		
Number of passengers to refund	Adult 1 Child 1	Reason for refund	2 days before 30%
Reserved ticket issue/immediate sale date (YYYY/MM/DD)	2020/01/11	Ticket type handled	Limited express ticket
Remarks		Number of passengers	Adult 1 Child 1
Discount train ticket name		Passenger ticket discount	No discount
Boarding date (YYYY/MM/DD)	2020/01/20		
Boarding section of limited express	NAMBA → KANSAI-AIRPORT	Boarding area	
	06:00 Dep 06:35 Arr		
Train name/car number	Rapi:t α 01/2	Seat conditions	Non-smoking
Seat numbers to cancel	24 (Adult) 23 (Child)		
Seat number of availability seat			
Total sales amount	¥780(Adult : ¥520×1 Child : ¥260×1)		
Cancellation refund amount	¥780(Adult:¥520×1 Child:¥260×1)		
Charge handling fee	¥220(Adult:¥150×1 Child:¥70×1)		
Fare handling fee	¥0(Adult:¥0×1 Child:¥0×1)		
Total handling fee	¥220(Adult:¥150×1 Child:¥70×1)		
Total refund amount	<b>¥560</b>		

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•If a confirmation of the Cancellation Refund is needed, please click "Print".

\*Please change the Print Settings to "Landscape Orientation" before printing.

•If you wish to continue to make refund, please click "To Cancellation Refund Input".

■ In case of Partial refund

- ③ Cancellation Refund Input Details screen will be displayed. Please check NANKAI reservation number, train information, and input information of each item. If there are no mistakes, please click "Cancellation Refund Confirmation".

**Cancellation refund input details - NANKAI Web System for Agency** 2020/01/11 13:35 (JST)

Input the required items. If OK, click the "Refund Confirmation" button.  
If there are any mistakes in the details of the reservation, click the "Return to Previous Screen" button and input the details again.

NANKAI reservation number		Refund classification	Partial refund
*Date of refund (YYYY/MM/DD)	2020/01/11 <input type="button" value="Date Selection"/>	<b>1. Input information of each item</b>	
Number of passengers to refund	Adult 1		
*Reason for refund	2 days before 30%		
Reserved ticket issue/immediate sale date (YYYY/MM/DD)	2020/01/11	Ticket type handled	Limited express ticket
Remarks			
Number of passengers	Adult 2		
Discount train ticket name		Passenger ticket discount	No discount
Boarding date (YYYY/MM/DD)	2020/01/20		
Boarding section of limited express	NAMBA → KANSAI-AIRPORT	Boarding area	
	06:00 Dep 06:35 Arr		
Train name/car number	Rapit a 01/2	Seat conditions	Non-smoking <b>2. Select the seats that will be refunded</b>
Seat numbers to cancel	<input type="checkbox"/> 24 (Adult) <input checked="" type="checkbox"/> 23 (Adult)		
<small>※Select the seat numbers for cancellation refund.</small>			

**3. Click "Cancellation Refund Confirmation"**

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- Refund date ... Please input the date when the actual refund was made, not the date of the information input.
- Number of passengers for refund ...Input the number of passengers for refund.
- Refund reason ...Input the reason of the refund. Handling fee varies depending on the refund reason.
- Seat numbers to be cancelled ...Select the seats that will be refunded.
- \*Regarding descriptions of each item, please see the description page for each item of reservation input screen.
- If there are mistakes to the contents, click "Return to Previous Screen", check NANKAI reservation number or Refund classification, and fill in the information again.

- ④ Cancellation Refund Confirmation screen will be displayed. Please check the input contents, total refund amount, etc. If there are no mistakes, please click "Cancellation Refund".

**Cancellation Refund Confirmation - NANKAI Web System for Agency** 2020/01/11 13:35 (JST)

Confirm the contents of the cancellation refund. If OK, click the "Cancellation Refund" button.  
To make changes to the details of the reservation, click the "Return to Previous Screen" button and input the details again.

NANKAI reservation number		Refund classification	Partial refund
Date of refund	2020/01/11	Reason for refund	2 days before 30%
Number of passengers to refund	Adult 1	Ticket type handled	Limited express ticket
Reserved ticket issue/immediate sale date (YYYY/MM/DD)	2020/01/11	Number of passengers	Adult 2
Remarks			
Discount train ticket name		Passenger ticket discount	No discount
Boarding date (YYYY/MM/DD)	2020/01/20		
Boarding section of limited express	NAMBA → KANSAI-AIRPORT	Boarding area	
	06:00 Dep 06:35 Arr		
Train name/car number	Rapit a 01/2	Seat conditions	Non-smoking
Seat numbers to cancel	23 (Adult)		
Seat number of availability seat	24 (Adult)		
Total sales amount	¥1,040(Adult : ¥520×2)		
Cancellation refund amount	¥520(Adult:¥520×1)		
Charge handling fee	¥150(Adult:¥150×1)		
Fare handling fee	¥0(Adult:¥0×1)		
Total handling fee	¥150(Adult:¥150×1)		
Total refund amount	<b>¥370</b>		

**Click "Cancellation Refund"**

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- If there are mistakes to the contents, click "Return to Previous Screen", and fill in the required items again.

- 5 Cancellation Refund Completion screen will be displayed.

**Cancellation refund completion - NANKAI Web System for Agency** 2020/01/11 13:36 (JST) 

Successfully refunded the cancellation. Branch/office name :

NANKAI reservation number	<input type="text"/>	Refund classification	Partial refund
Date of refund	2020/01/11		
Number of passengers to refund	Adult 1	Reason for refund	2 days before 30%
Reserved ticket issue/immediate sale date (YYYY/MM/DD)	2020/01/11	Ticket type handled	Limited express ticket
Remarks		Number of passengers	Adult 2
Discount train ticket name		Passenger ticket discount	No discount
Boarding date (YYYY/MM/DD)	2020/01/20		
Boarding section of limited express	NAMBA → KANSAI-AIRPORT	Boarding area	
	06:00 Dep 06:35 Arr		
Train name/car number	Rapi:t a 01/2	Seat conditions	Non-smoking
Seat numbers to cancel	23 (Adult)		
Seat number of availability seat	24 (Adult)		
Total sales amount	¥1,040(Adult : ¥520×2)		
Cancellation refund amount	¥520(Adult:¥520×1)		
Charge handling fee	¥150(Adult : ¥150×1)		
Fare handling fee	¥0(Adult : ¥0×1)		
Total handling fee	¥150(Adult : ¥150×1)		
Total refund amount	<b>¥370</b>		

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- If a confirmation of the Cancellation Refund is needed, please click "Print".
- \*Please change the Print Settings to "Landscape Orientation" before printing.
- If you wish to continue to make refund, please click "To Cancellation Refund Input".

**Note**

- As handling fee varies depending on the refund reason, please check carefully before inputting the refund reason.
- If the refund reason is "Train Suspension", only the train that is suspended will be available for the refund.
- Cancellation Refund is possible even if the boarding date has passed.

## Fare search

Fare search of normal ticket and special planned ticket (train ticket only).

- ① Open "Fare search" screen from Log-in > Menu.
- ② Input information of each item, then click "Amount search".

**Fare search - NANKAI Web System for Agency**
2020/01/11 13:37 (JST)

\*The items with a mark are required items. Branch/office name :

<b>*Ticket type handled</b>	Passenger ticket only <input type="button" value="v"/>	
<b>*Operation classification</b>	One-way <input type="button" value="v"/>	
<b>*Fare search reference date(YYYY/MM/DD)</b>	2020/01/11	<input type="button" value="Date Selection"/>
<b>A *Number of passengers</b>	Adult <input type="text" value="1"/>	Child <input type="text" value="1"/>
Discount train ticket name	<input type="button" value="v"/>	
<b>B Passenger ticket discount</b>	<input type="button" value="v"/>	
Departing trip		
<b>*Boarding date(YYYY/MM/DD)</b>	2020/01/20	<input type="button" value="Date Selection"/>
<b>*Boarding area (departure)</b>	Train line <input type="button" value="v"/> NANKAI line/Airport line	Departure station <input type="button" value="v"/> NAMBA
<b>*Boarding area (arrival)</b>	Train line <input type="button" value="v"/> NANKAI line/Airport line	Arrival station <input type="button" value="v"/> KANSAI-AIRPORT
Return trip		
<b>*Boarding date(YYYY/MM/DD)</b>	<input type="text"/>	<input type="button" value="Date Selection"/>
Boarding area (departure)	Train line <input type="text"/>	Departure station <input type="text"/>
Boarding area (arrival)	Train line <input type="text"/>	Arrival station <input type="text"/>

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- A. With both adults and children included, information of up to 16 passengers for one-way trip, and 8 passengers for round trip can be input.  
\*Maximum amount of passengers for each input might vary depending on agencies.
  - B. Please select "Passenger ticket discount" if there are Disability discounts, etc.
  - C. In case of Round trip, Boarding areas of the Return trip are inverted Boarding areas of the Departing trip. This cannot be changed.
- ③ The Fare search results will be displayed at the lower part of the screen.

**Fare search - NANKAI Web System for Agency**
2020/01/11 14:20 (JST)

\*The items with a mark are required items. Branch/office name :

<b>*Ticket type handled</b>	Passenger ticket only <input type="button" value="v"/>	
<b>*Operation classification</b>	One-way <input type="button" value="v"/>	
<b>*Fare search reference date(YYYY/MM/DD)</b>	2020/01/11	<input type="button" value="Date Selection"/>
<b>*Number of passengers</b>	Adult <input type="text" value="1"/>	Child <input type="text" value="1"/>
Discount train ticket name	<input type="button" value="v"/>	
Passenger ticket discount	<input type="button" value="v"/>	
Departing trip		
<b>*Boarding date(YYYY/MM/DD)</b>	2020/01/20	<input type="button" value="Date Selection"/>
<b>*Boarding area (departure)</b>	Train line <input type="button" value="v"/> NANKAI line/Airport line	Departure station <input type="button" value="v"/> NAMBA
<b>*Boarding area (arrival)</b>	Train line <input type="button" value="v"/> NANKAI line/Airport line	Arrival station <input type="button" value="v"/> KANSAI-AIRPORT
Return trip		
<b>*Boarding date(YYYY/MM/DD)</b>	<input type="text"/>	<input type="button" value="Date Selection"/>
Boarding area (departure)	Train line <input type="text"/>	Departure station <input type="text"/>
Boarding area (arrival)	Train line <input type="text"/>	Arrival station <input type="text"/>
Cost of fare for departing trip	Adult ¥ 930 Child ¥ 470	
Cost of fare for return trip		
Total sales amount	¥ 1,400	

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## Descriptions of each item of Fare search screen

Descriptions and Functions of each item of Fare search screen

**Fare search - NANKAI Web System for Agency**
2020/01/11 13:37 (JST)

\*The items with a mark are required items. Branch/office name :

<b>A</b>	*Ticket type handled	<input type="text" value="Passenger ticket only"/>	
<b>B</b>	*Operation classification	<input type="text" value="One-way"/>	
<b>C</b>	*Fare search reference date(YYYY/MM/DD)	<input type="text" value="2020/01/11"/>	<input type="button" value="Date Selection"/>
<b>D</b>	*Number of passengers	Adult <input type="text" value="1"/>	Child <input type="text" value="1"/>
<b>E</b>	Discount train ticket name	<input type="text"/>	
<b>F</b>	Passenger ticket discount	<input type="text"/>	
<b>Departing trip</b>			
<b>G</b>	*Boarding date(YYYY/MM/DD)	<input type="text" value="2020/01/20"/>	<input type="button" value="Date Selection"/>
<b>H</b>	*Boarding area (departure)	Train line <input type="text" value="NANKAI line/Airport line"/>	<b>I</b> Departure station <input type="text" value="NAMBA"/>
<b>J</b>	*Boarding area (arrival)	Train line <input type="text" value="NANKAI line/Airport line"/>	<b>K</b> Arrival station <input type="text" value="KANSAI-AIRPORT"/>
<b>Return trip</b>			
<b>L</b>	*Boarding date(YYYY/MM/DD)	<input type="text"/>	
	Boarding area (departure)	Train line <input type="text"/>	Departure station <input type="text"/>
	Boarding area (arrival)	Train line <input type="text"/>	Arrival station <input type="text"/>

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- A. Ticket type handled  
Please select train ticket only or special planned ticket (train ticket only).
- B. Operation classification  
Select One-way/Round trip. In case of Round trip, boarding date of the return trip can be input.
- C. Fare handling fee  
Select from the calendar or directly input the date which will be the criteria of the fare search.(E.g.) In case of 2009/2/1 → 20090201
- D. Number of passengers  
Input the number of passengers for the fare search. With both adults and children included, up to 16 passengers for one-way trip, and 8 passengers for round trip can be input.  
\*Maximum amount of passengers for each reservation might vary depending on agencies.
- E. Discount train ticket name  
Please select Discount train ticket name if "Ticket type handled" is "Special planned ticket (train ticket only)". In that case, this is a required field.
- F. Passenger ticket discount  
Please select this if "Ticket type handled" is "Limited express ticket with passenger ticket" with Disability discount, etc.
- G. Boarding date  
Select from the calendar or directly input the boarding date.(E.g.) In case of 2009/2/1 → 20090201
- H. Departing trip train line (Departure)  
Select either "NANKAI line/Airport line" or "Koya line" for Boarding train line.  
Station names of the selected train line will be displayed in Departure station.
- I. Departing trip Boarding area (Departure)  
Select the Departure station.
- J. Departing trip train line (Arrival)  
Select either "NANKAI line/Airport line" or "Koya line" for Arrival train line.  
Station names of the selected train line will be displayed in Arrival station.
- K. Departing trip Boarding area (Arrival)  
Select the Arrival station.
- L. Return trip Boarding date, Train line (Departure), Boarding area (Departure), Train line (Arrival), Boarding area (Arrival)  
If "Operation classification" is Round trip, please input boarding date of the return trip. (Required)  
Departure and Arrival stations of the Return trip are inverted boarding areas of Departure and Arrival stations of the Departing trip.  
This cannot be changed.

## Search reservation

Search for handled contents using NANKAI Reservation number.

- 1 Open "Search reservation" screen from Log-in > Menu.
- 2 Input information of each item, then click "Search".

### Search input - NANKAI Web System for Agency

2020/01/11 14:21 (JST) 

Input the NANKAI reservation number to search for. (\*The items with a mark are required items. You must input these items.) Branch/office name :

**\*NANKAI reservation number**

**1. Fill in NANKAI reservation number**

**2. Click "Search"**

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- 3 Search reservation results screen will be displayed.

### Search confirmation - NANKAI Web System for Agency

2020/01/11 14:22 (JST) 

Branch/office name :

The search results have been displayed.

NANKAI reservation number	<input type="text"/>		
Handling date (YYYY/MM/DD)	2020/01/11	Ticket type handled	Limited express ticket
Remarks			
Number of passengers	Adult 1 Child 1		
Discount train ticket name		Passenger ticket discount	No discount
Boarding date (YYYY/MM/DD)	2020/01/20		
Boarding section of limited express	NAMBA → KANSAI-AIRPORT	Boarding area	
Train name/car number	Rapi:t a 01/2		
Seat number	24 (Adult) 23 (Child)		
Seat conditions	Non-smoking		
Cost of fare for limited express train	Adult : ¥520 Child : ¥260	Fare unit price	Adult : ¥0 Child : ¥0
Cost of fare for special car (Limited Express Rapi:t Super Seat, etc.)	Adult : ¥0 Child : ¥0		
Total sales amount	¥780(Adult : ¥520×1 Child : ¥260×1)		
Refund amount			
Charge handling fee			
Fare handling fee			
Total handling fee			
Total refund amount			
Ticket deadline end date (YYYY/MM/DD)	2020/01/12		
Status	Cancel Tentative Reservation		
Handling branch/office name	<input type="text"/>		

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·If a confirmation of the search contents is needed, please print out by clicking "Print".

\*Please change the Print Settings to "Landscape Orientation" before printing.

## Search availability seats

Display the number and prices of available Smoking, Non-smoking/super seats of Limited express trains.

- 1 Open "Search availability seats" screen from Log-in > Menu.
- 2 Input information of each item, then click "Availability seats Search".

Availability seat search input - NANKAI Web System for Agency 2020/02/18 11:29 (JST) 

Input the information of the train to search for availability seats. (\*The items with a mark are required items. You must input these items.) Branch/office name :

*Boarding date (YYYY/MM/DD)	2020/02/18	Date Selection	
*Train line	Rapi:t - Southern		
*Boarding section of limited express	NAMBA	→	KANSAI-AIRPORT
*Train name	Rapi:t α 07 09:00 Dep	Availability seats Search	Clear Input

**1. Fill in information of each item      2. Click "Availability seats Search"**

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- 3 Search availability seats results screen will be displayed.  
Available seats of 2 cars at the front and back of the designated car will also be displayed.  
(Up to 5 cars can be displayed)  
If you wish to check for available seats through the car's image, please click "Display Available Seats".

Availability seat search input - NANKAI Web System for Agency 2020/02/18 11:28 (JST) 

Input the information of the train to search for availability seats. (\*The items with a mark are required items. You must input these items.) Branch/office name :

*Boarding date (YYYY/MM/DD)	2020/02/18	Date Selection	
*Train line	Rapi:t - Southern		
*Boarding section of limited express	NAMBA	→	KANSAI-AIRPORT
*Train name	Rapi:t α 07 09:00 Dep	Availability seats Search	Clear Input
Cost of fare for limited express train	Adult¥520 Child¥260	Cost of fare for special car (Limited Express Rapi:t Super Seat, etc.) ¥210	
Cost for reserved seat	Adult¥0 Child¥0		

Departure Time	Train name	Non-smoking seat	Non-smoking/Super	Available Seats Search
08:00	Rapi:t α 05	233 Seats	48 Seats	Display Available Seats
08:30	Rapi:t β 25	242 Seats	51 Seats	Display Available Seats
09:00	Rapi:t α 07	242 Seats	52 Seats	Display Available Seats
09:30	Rapi:t β 27	244 Seats	52 Seats	Display Available Seats
10:05	Rapi:t β 29	244 Seats	52 Seats	Display Available Seats

**Click "Display Available Seats"**

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- ④ Display Available Seats screen will be displayed. If you wish to reserve/immediately purchase the displayed contents, please click either "To Reservation" or "To Immediate Sale".

**Display Available Seats - NANKAI Web System for Agency** 2020/02/18 11:30 (JST)

Select the appropriate number of seats for the number of passengers from the seat numbers below, and click the "Confirm Seats" button. Branch/office name : \_\_\_\_\_

Boarding date (YYYY/MM/DD)	2020/02/18	Charge unit price	Adult : ¥520 Child : ¥260
Boarding section of limited express	NAMBA → KANSAI-AIRPORT	Cost of fare for special car (Limited Express Rapi:t Super Seat, etc.)	Adult : ¥0 Child : ¥0
	08:00 Dep 08:39 Arr		
Train name	Rapi:t a 05	<input type="button" value="To Reservation"/> <input type="button" value="To Immediate Sale"/> <b>Please click either</b>	
Number of passengers			

■ Car No. 1 Non-smoking

					41	37	33	29	25	21	17	13	9	5	1
					<input type="checkbox"/>										
					42	38	34	30	26	22	18	14	10	6	2
					<input type="checkbox"/>										

Aisle

					44	40	36	32	28	24	20	16	12	8	4
					<input type="checkbox"/>										
					43	39	35	31	27	23	19	15	11	7	3
					<input type="checkbox"/>										

←NAMBA KANSAI-AIRPORT →

If you want to reserve a different car number, click the following link.  
 ※Seats which span across multiple car numbers cannot be specified.  
 Car No. 1 [Car No. 2](#) [Car No. 3](#) [Car No. 4](#) [Car No. 5 Super](#) [Car No. 6 Super](#)

To confirm the most recent seat information, click the "Refresh" button.

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- To reserve/immediately purchase seats of the searched train, please click either "To Reservation" or "To Immediate Sale". The designated train, car number and seat number will be kept and displayed on the reservation/immediate sale screen.
  - For details regarding operation of Reservation
  - For details regarding operation of Immediate sale
- If you wish to change train, please click "Return to Previous Screen" and select again.

**Note**

If suspended trains are also included the searched trains, the word "Suspended" will be displayed next to train name and you will not be able to click "Display Available Seats".

Image of the screen when suspended trains are included

**Availability seat search input - NANKAI Web System for Agency** 2020/02/18 11:25 (JST)

Input the information of the train to search for availability seats. (\*The items with a mark are required items. You must input these items.) Branch/office name : \_\_\_\_\_

*Boarding date (YYYY/MM/DD)	2020/02/18	Date Selection	
*Train line	Rapi:t Southern		
*Boarding section of limited express	NAMBA → KANSAI-AIRPORT		
*Train name	Rapi:t β 67 19:30 Dep	Availability seats Search	Clear Input
Cost of fare for limited express train	Adult¥520 Child¥260	Cost of fare for special car (Limited Express Rapi:t Super Seat, etc.)	¥210
Cost for reserved seat	Adult¥0 Child¥0		

Departure Time	Train name	Non-smoking seat	Non-smoking/Super	Available Seats Search
18:30	Rapi:t β 63	244 Seats	52 Seats	<input type="button" value="Display Available Seats"/>
19:00	Rapi:t β 65	244 Seats	52 Seats	<input type="button" value="Display Available Seats"/>
19:30	Rapi:t β 67	244 Seats	52 Seats	<input type="button" value="Display Available Seats"/>
20:00	Rapi:t β 69 <b>Suspended service</b>	236 Seats	47 Seats	<input type="button" value="Display Available Seats"/>
20:30	Rapi:t β 71	239 Seats	52 Seats	<input type="button" value="Display Available Seats"/>

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**Other related operations**

- Reserve Limited express seats.
  - For details regarding operation of Reservation
- Immediate sale of Limited express seats.
  - For details regarding operation of Immediate sale

## Search handling record

This operation searches for handling records of data handled through reservation/immediate sale operation.

- ① Open "Search handling record" screen from Log-in > Menu.
- ② Input search conditions, then click "Search".

- A. Reservation number  
Search for handled data by NANKAI Reservation number. It is possible to specify the search range.
- B. Remarks  
Search for handled data by "Remarks". Search through partial match of half-width katakana characters.
- C. Search Criteria (Required)  
Select the condition of the date which will be the criteria of the search.
- D. Reference date (Required)  
Input the dates of the search. It is possible to specify the search range. (Up to 2 months)
- E. Ticket issue dateline date  
Input the ticket issue dateline date of the search. It is possible to specify the search range.
- F. Status  
Search for data with the selected Status.

According to combinations of Search conditions, it is possible to display various handling records results.

- Main search methods  
Input information, then click "Search" in the end.  
It is not necessary to input all information of the search form. Please input only the information mentioned below.
  - a. In case of search for data handled on the same day
    1. Select "Last handled date" for Search criteria.
    2. Input the date of the appointed day for Reference date. (E.g. 2009/01/01~2009/01/01)
  - b. In case of search for data reserved within a month with issue deadline within 3 days.
    1. Select "Reservation date" for Search criteria.
    2. Input the date 1 month prior to the appointed day - the appointed date for Reference date. (E.g. 2008/12/01~2008/12/31)
    3. Input the appointed date - 3 days after the appointed day for Ticket issue deadline date. (E.g. 2009/01/01~2009/01/03)
    4. Select "Reservation" for Status.
  - c. In case of search by "Remarks" for immediate sale data within 1 month.
    1. Input the some word of remarks. A partial match is also accepted.
    2. Select "Immediate sale date" for Search Criteria.
    3. Input the date 1 month prior to the appointed day - the appointed date for Reference date. (E.g. 2008/12/01~2008/12/31)

③ Search handling record results screen will be displayed. Please check the contents of each item.

**Search handling record - NANKAI Web System for Agency** 2020/02/18 11:01 (JST) NANKAI

Input the conditions to search the handling records. (\*The items with a mark are required items. You must input these items.) Branch/office name :

Search conditions

Agency code	801 N T A	District code	09 九州	Branch code	<input type="text"/>
Reservation number	<input type="text"/>	Remarks (partial match)	<input type="text"/>		
Search criteria	Boarding date	Ticket issue deadline date (YYYY/MM/DD) <input type="text"/> ~ <input type="text"/>			
*Reference date (YYYY/MM/DD)	2020/02/01	Date Selection	~	2020/02/29	Date Selection
Status	<input type="text"/>				<input type="button" value="Search"/> <input type="button" value="Clear Input"/>

Operations available for handling	Handling date	Remarks	Reservation number	Boarding date	Sales amount	Status	Ticket issue deadline date	Final handling date/time
<a href="#">Search</a>	2020/02/05		164400	2020/02/07	520	Ticket issue expiration	2020/02/06	2020/02/07 10:07
<a href="#">Search</a>	2020/02/13		164424	2020/02/14	520	Ticket issue expiration	2020/02/13	2020/02/14 03:00
<a href="#">Search</a>	2020/02/13		164425	2020/02/14	520	Ticket issue expiration	2020/02/13	2020/02/14 03:00
<a href="#">Search</a>	2020/02/13		164426	2020/02/14	2,080	Tentative Reservation Cancellation	2020/02/13	2020/02/13 14:14
<a href="#">Search</a>	2020/02/13		164427	2020/02/14	1,560	Tentative Reservation Cancellation	2020/02/13	2020/02/13 14:19
<a href="#">Search</a>	2020/02/13		164428	2020/02/14	520	Cancel Tentative Reservation	2020/02/13	2020/02/13 14:23
<a href="#">Search</a>	2020/02/13		164429	2020/02/13	520	Cancel Immediate Sale Ticket		2020/02/13 14:30
<a href="#">Search</a>	2020/02/13		164430	2020/02/13	520	Full refund		2020/02/13 14:36
<a href="#">Search</a>	2020/02/14		164434	2020/02/15	520	Ticket issue expiration	2020/02/14	2020/02/15 03:00

First || Previous | 1 | Next || Last

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- In "Operations available for handling", available handlings for each applicable data is displayed. The screen will change when you click on the link of the respective operation, and it will be possible to handle the operation.
- If a printout of the search contents is needed, please print out by clicking "Print".
- \*Please change the Print Settings to "Landscape Orientation" before printing.

**Note**

- Handling history cannot be searched. This operation can only be used to check for the current conditions.
- Up to 10 items can be displayed at once on the search results screen.
- If there are other pages, the number of pages will be displayed at the lower part of the search results.

## Password Change

Regarding how to change the user's password

- ① Open "Password change" screen from Log-in > Menu.
- ② Please type the current password.
- ③ Input the new password that you want to change to, then click "Password change".

**Password Change - NANKAI Web System for Agency** 2020/02/18 10:55 (JST) 

Input the password to change. Branch/office name :

Agency	<input type="text"/>
User ID	099881
Current password	<input type="password"/>
Password after change	<input type="password"/>
Confirmation password	<input type="password"/>

**1. Input new password**

**Input a password of half-width alphanumeric characters and symbols.  
The password must have 8 to 16 characters and contain at least  
two types of the following: letters / numbers / symbols.**

**2. Click "Password change"**

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•The password must have 8 to 16 characters and contain at least two types of the following: letters / numbers / symbols.

•For confirmation, please input the password 2 times.